

# INTERNAL QUALITY ASSURANCE CELL(IQAC)

## HENRY BAKER COLLEGE MELUKAVU

HBC/IQAC/2014-15/02

### MINUTES OF THE IQAC MEETING

held on 09/03/2015, Monday at 3.00 Pm. in Principal's Office

Chairperson: Dr. Aneyamma Varghese, Principal

#### Members Present the Meeting

1. Dr. Aneyamma Varghese, Principal *Aneyamma Varghese*
2. Prof. Korah Jacob *Korah Jacob*
3. Prof. Renjith Sebastian *Renjith Sebastian*
4. Prof. Annie George *Annie George*
5. Dr, Antony Joseph
6. Dr. K. Jeevan Kumar *K. Jeevan Kumar*
7. Dr. Babu Joseph *Babu Joseph*
8. Dr. Beena Paul *Beena Paul*
9. Prof. Ansa Andrews *Ansa Andrews*
10. Prof. ShinuThomas P *ShinuThomas P*
11. Prof. Paul Mathews *Paul Mathews*
12. Sri. K P George *K P George*
13. Mr. Sibin Raju *Sibin Raju*
14. Ms. Aparna Merin Mathew *Aparna Merin Mathew*

#### Agenda of the Meeting

1. Sub Committee Report
2. Application of New Course
3. Result Analysis
4. Feedback Analysis
5. Extension Programmes
6. Research Work Shops & Seminars
7. Academic Retreat

#### Decisions of the Meeting

1. On the basis of sub committee report of NAAC accreditation process formed Criteria wise Committees .
2. Decided to submit application for New Degree Course B.Com. Model II Computer Application
3. On the basis of Result Analysis Report, decided to give directions to departments for starting remedial classes.
4. Decided to Collect Feedbacks from different Stake Holders
5. Decided to give suggestions for starting extension programmes
6. Decided to give directions for organizing Research Work Shops and Seminars.
7. Decided to organize an Academic Retreat for Faculty members at the beginning of every academic year .
8. The meeting was decided to prepare an academic calendar for the year 2018-19 based on the University academic calendar

The meeting ended up with 4.00 PM

*Korah Jacob*  
**Prof. Korah Jacob**  
Co-ordinator, IQAC



*Aneyamma Varghese*  
**Dr. Aneyamma Varghese**  
Principal  
**HENRY BAKER COLLEGE**  
**MELUKAVU**